



SOLUTIONS PROPERTY  
MANAGEMENT CORP.

## HOMEOWNER DIRECTORY INFORMATION FORM

ASSOCIATION: \_\_\_\_\_

NAME(S): \_\_\_\_\_

Property Address:

\_\_\_\_\_

Home Address:

\_\_\_\_\_

Phone: \_\_\_\_\_ Use for Call Box? \_\_\_\_\_

Name \_\_\_\_\_

Phone: \_\_\_\_\_ Use for Call Box? \_\_\_\_\_

Name \_\_\_\_\_

Email Address: \_\_\_\_\_

Second Email: \_\_\_\_\_

Unit Use: Full Time Resident \_\_\_\_\_ 2nd Home \_\_\_\_\_ Investment \_\_\_\_\_

\_\_\_\_\_ I consent to receive notices for all meetings/ information/correspondences via email. I understand that mailed/paper notices may not be provided. I also understand that the email address provided for purposes of receiving electronic notices and information will be an official record of the association.

\_\_\_\_\_ If I choose to lease my residence, as per the Declaration of Covenants, Conditions and Restrictions of my association. I understand this could mean that I will need to submit a copy of the lease, tenant completed criminal background, credit check, registration, with management and for the Association Board of Directors approval. SOME GOVERNING DOCUMENTS COULD EVEN REQUIRE NEW TENANTS CONDUCT INTERVIEW WITH MANAGEMENT OR BOD PRIOR TO MOVING IN.

\*\*We are required by the F.S. 718 & 720, to maintain a current roster of unit owners. Furthermore, it is necessary that we be able to contact you in the event of an emergency. The information you provide is kept confidential. Please fill in the blanks below and return this sheet to your assigned CAM Manager or [solutionscamteam@gmail.com](mailto:solutionscamteam@gmail.com).

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_