



Key Check out & Key Return Sheet

Move In

Date: _____ Property Address _____

All Keys Given:

Door Keys _____ Common Keys _____ Garage Clicker(s) _____

Parking Pass/Fabs _____

Resident Signature _____

Move Out

I/WE _____ hereby agree to vacate the premises which we now are renting located at _____ on _____ / _____ / _____.

Have you returned the following items to Management?

All Keys _____ Common Keys _____ Garage Clicker(s) _____

Parking Pass/Fabs _____

Is Property Cleaned _____ Utilities Turned off _____

Carpet Cleaned/Attached Receipt _____ Pest Spray _____

I/WE agree that any abandoned property that is left behind after the above date may be disposed of by Management without notice and I/WE agree to hold Management, the owners of the premises and any agents or employees harmless for such abandoned property. I/WE agree that this document and our vacating shall have no effect upon any financial obligations unless otherwise agreed to in writing by Management.

Forwarding Address: _____

RESIDENT

RESIDENT

RESIDENT

_____ / _____ / _____ MANAGEMENT SIGNATURE